West Berkshire Council Forward Plan 17 March 2020 - 30 June 2020

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
C3709	Commercial Property Investment Strategy	The Property Investment Strategy (the Strategy) adopted by the Council on 9th May 2017 has provision for periodic review to ensure its compatibility with market conditions and the Council's investment objectives. This report seeks to offer a review of the Strategy.	С	01 March 2020			24/02/20	03/03/20 0			09/01/20 PIB	Richard Turner	Resources	Finance		No	Yes
C3847	Proposed Member Development Programme 2020/21	To give consideration to, and recommend the proposed Member Development Programme for 2020/21 (attached at Appendix A) to full Council for approval. The programme was considered and endorsed by the Member Development Group on 23rd January 2020 and will be considered by Council on 3rd March 2020.	С	01 March 2020			24/02/20	03/03/20 C				Jo Watt	Resources	Internal Governance		No	Yes
C3813	Statutory Pay Policy 2020	To seek Council's approval of the Statutory Pay Policy Statement for publication from 1st April 2020.	С	01 March 2020			24/02/20	03/03/20 0			11/02/20 PC	Abi Witting	Resources	Internal Governance		No	No
C3809	Investment and Borrowing Strategy 2020/21	In compliance with the Local Government Act 2003, this report summarises the Council's Borrowing Limits as set out by CIPFA's Prudential Code and recommends the Annual Investment and Borrowing Strategy for 2020/21	С	01 March 2020	13/02/20 EX		06/02/20	03/03/20 0			23/01/20 BB	Shannon Coleman-Slaughter	Resources	Finance		No	No
C3810	Medium Term Financial Strategy 2020/21 to 2023/24	To agree the medium term financial planning and strategy for the organisation.	С	01 March 2020	13/02/20 EX		06/02/20	03/03/20 0			23/01/20 BB	Melanie Ellis/Andy Walker	Resources	Finance		No	No
C3811	Capital Strategy and Programme 2020/21 to 2022/23	To outline the three year Capital Strategy for 2020 to 2023, including the Minimum Revenue Provision (MRP) and to set out the funding framework for the Council's three year Capital Programme for 2020 to 2023.	С	01 March 2020	13/02/20 EX		06/02/20	03/03/20 0			23/01/20 BB	Shannon Coleman-Slaughter	Resources	Finance		No	No
C3812	Revenue Budget 2020/21	To consider and recommend to Council the 2020-21 Revenue Budget.	С	01 March 2020	13/02/20 EX		06/02/20	03/03/20 C			23/01/20 BB	Melanie Ellis/Andy Walker	Resources	Finance		No	No
EX3715	Key Accountable Performance 2019/20: Quarter Three	To report Q3 outturns for the Key Accountable Measures which monitor performance against the 2019/20 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 March 2020	26/03/20 EX		18/03/20			21/04/2020		Catalin Bogos	Resources	Internal Governance		No	No
EX3878	Commissioning & Procurement Strategy	To outline current commissioning arrangements, propose changes for a future model of commissioning, outline its application for the Council and present a supporting two year Procurement Strategy for approval.	EX	01 March 2020	26/03/20 EX		18/03/20					June Graves/Andy Sharp	Resources	Internal Governance		No	Yes
EX3745	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 March 2020	26/03/20 EX		18/03/20					Richard Turner	People	Finance		Yes	No
EX3887	Peer Challenge Review Report and Action Plan	To set out the findings and agree the action plan in respect of the recent peer challenge.	EX	01 March 2020	26/03/20 EX							Catalin Bogos	Resources	Leader of the Council			
ID3701	West Berkshire Council Forward Plan – 16 April 2020 to 31 July 2020	To agree the Forward Plan for the next four months.	ID	01 March 2020		12/03/2020	04/03/20					Moira Fraser	Resources	Leader, Strategy and Communications	Corporate Directors and Heads of Service	No	No
ID3867	Three Year Highway Improvement Programme 2020/21 - 2022/23	To seek the approval of the Executive Member for Transport and Countryside to implement the draft Three Year Highway Improvement Programme for 2020/21 - 2022/23 and proceed with the 2020/21 improvement programme.	ID	01 March 2020		01/03/2020	tbc					Andrew Reynolds	Place	Transport and Countryside		No	Yes
ID3874	Network Management - Minor Works Programme	To seek approval for the Minor Works Programme (formerly known as the Traffic	ID	01 March 2020		05/03/2020	26/02/20					Neil Stacey	Place	Transport and Countryside		No	Yes
ID3876	Appointment to Outside Bodies	Management and Road Safety Works To appoint representatives to outside bodies including the Thatcham Memorial Hall.	ID	01 March 2020		17/03/2020	09/03/20					Moira Fraser	Resources	Leader of the Council		No	Yes

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			Body				Published		nd Ethics ommittee								
EX3834	Padworth HWRC Opening Hours Trial	To recommend permanent changes to the Padworth and Newtown Road HWRC's following the trial extension of the Padworth opening hours	EX	01 April 2020	30/04/20 EX		22/04/20					Jon Winstanley	Place	Transport and Countryside		No	No
EX3746	Proposed Property Investment (Paragraph 3 - information relating to financial/business	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 April 2020	30/04/20 EX		22/04/20					Richard Turner	People	Finance		Yes	No
EX3758	Economic Development Strategy and Delivery Plan	To approve the final version of the Economic Development Strategy following	EX	01 April 2020	30/04/20 EX		22/04/20					Gabrielle Mancini	Place	Economic Development and		No	Yes
EX3831	Environment Strategy	To adopt the post consultation strategy.	EX	01 April 2020	30/04/20 EX		22/04/20					Paul Anstey	Place	Environment		No	Yes
GE3637	External Audit Opinion 2018/19	To provide Members with the Final Annual Audit Letter 2018/19 from external auditor. The audit letter summarises the outcome	GE	01 April 2020			10/04/20	20)/04/20 GE			Shannon Coleman-Slaughter	Resources	Finance		No	Yes
GE3688	Internal Audit Plan 2020/21	To outline the proposed internal audit work programme for the next three years	GE	01 April 2020			10/04/20	20)/04/20 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
GE3690	Internal Audit – Interim Report 2019-20	To update the Committee on the outcome of internal audit work	GE	01 April 2020			10/04/20	20)/04/20 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
GE3689	External Audit Plan 2020-21	To provide Members with a copy of the External Audit Plan for 2020-21	GE	01 April 2020			10/04/20	20)/04/20 GE			Julie Gilhespey	Resources	Internal Governance		No	Yes
D3873	Case Programmes for Public Rights of Way Work for 2020/21	To report progress on the Case Programmes for 2019/20 and to recommend Case Programmes for 2020/21.	ID	01 April 2020		01/04/2020	tbc					Elaine Cox	Place	Transport and Countryside		No	Yes
C3877	Appointments to Outside Bodies	To consider and agree West Berkshire Council's nominations to the following Outside Bodies: Royal Berkshire Fire Authority, Thames Valley Police and Crime Panel and the Local Government	С	01 May 2020			01/05/20	12/05/20 C				Moira Fraser	Resources	Leader of the Council		No	No
C3687	Monitoring Officer's Annual Report to the Governance and Ethics Committee –2019/20 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	С	01 May 2020			10/04/20	12/05/20 C 20)/04/20 GE			Sarah Clarke	Resources	Internal Governance		No	No
C3838	Amendments to the Constitution	To consider amendments arising out of the Constitution Review Task Group.	С	01 May 2020			10/04/20	12/05/20 C 20)/04/20 GE			Moira Fraser	Resources	Internal Governance		No	No
EX3833	Housing Strategy	To adopt a new Housing Strategy	EX	01 June 2020	11/06/20 EX		03/06/20					Neil Coles	Place	Economic Development and Planning		No	Yes
X3798	Revenue Financial Performance Report - Outturn for 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 June 2020	11/06/20 EX		03/06/20					Melanie Ellis	Resources	Finance, Transformation and		No	Yes
EX3802	Capital Financial Performance Report - Outturn for 2019/20	To inform Members of the latest financial performance of the Council.	EX	01 June 2020	11/06/20 EX		03/06/20					Shannon Coleman-Slaughter	Resources	Finance, Transformation and		No	Yes
EX3888	Leisure Strategy	To agree the Council's Leisure Strategy.	EX	01 June 2020	11/06/20 EX		03/06/2020					Paul Anstey	Place	Public Health and Community Wellbeing	1	No	yes
GE3819	Strategic Risk Register Update Q4 2019/20	To provide an update on the Strategic Risk Register as at Q4 of 2019/20.	GE	01 June 2020			08/06/20	16	6/06/20 GE			Catalin Bogos	Resources	Internal Governance		No	Yes

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